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Language stay in Spain

List of documents to gather, step by step · Updated on 22 November 2026

> Tick each document as soon as it is ready. Any question? Message us on WhatsApp at +243 997 998 478.

1. School enrolment

- [ ] Course enrolment and payment of the enrolment fee (a language course only qualifies for a student visa at a centre accredited by the Instituto Cervantes, taught in person)
- [ ] Accommodation booking: host family, residence or shared flat
- [ ] Under 90 days: Schengen short-stay visa (our Schengen questionnaire); over 90 days: national student visa, list below

2. Appointment at the Embassy of Spain in Kinshasa

- [ ] Email from the applicant personally to emb.kinshasa.citasvis@maec.es, subject “CITA VISADO EST”: a clear photo of yourself holding your legible passport, the form with photo, the flight booking and insurance
- [ ] In the message: SURNAME NAMES; PASSPORT NUMBER; DEPARTURE DATE (DDMMYYYY); EST, in capitals without accents
- [ ] One email per person, minors included (father's and mother's names), attachments 1 MB in total; do not resend within 14 days

3. National student visa (over 90 days)

- [ ] National visa application form completed and signed (by a parent for a minor)
- [ ] Recent colour photo, light background, facing forward
- [ ] Passport valid for at least one year, with 2 blank pages, issued less than 10 years ago, and a copy of the information pages
- [ ] Proof of admission and of payment of the enrolment fee
- [ ] Financial means: at least 100% of the IPREM per month of stay (reduced if accommodation is paid in advance)
- [ ] Health insurance from an insurer authorised in Spain, for the whole stay
- [ ] Medical certificate (International Health Regulations 2005)

- [ ] Over 180 days and adult: criminal record from the countries of residence in the last 5 years
- [ ] Proof of residence in Kinshasa (the embassy's consular district)
- [ ] Minor: parent's ID, proof of relationship and authorisation from both parents
- [ ] Payment of the visa fee
- [ ] All documents legalised or apostilled, and translated into Spanish

File at least two months before classes start. Over 180 days: residence card (TIE) to apply for within one month of arrival.

List based on the official sources quoted on our page. The authorities may ask for other documents: we reconfirm it for each file. No result is guaranteed.